

Assiniboine Hills Conservation District (AHCD)
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0
Ph: (204) 535-2139 Fax: (204) 535-2215

October 28, 2013 Board Meeting No. 055-13 AHCD Office, Baldur, MB

Present:	Jeff Elder Sam Phillips, SD Chair Hugh Stephenson, SD Chair Heather Dalgleish, SD Chair Ted Snure, City of Brandon Reinie Weenink, SD Chair Walter Finlay, SD Chair Neil Zalluski Margaret Sigvaldason	Board Chairperson Elgin Creek Oak Creek Epinette-Willow Creek Provincial Appointee Lower Souris River Little Souris River Manager Financial Administrator
Regrets:	Jack Bolack, SD Chair - Vice Andrea McLean	Pelican/Rock Lake Senior Watershed Planner

1. **CALL TO ORDER**
2. **DELEGATIONS**
3. **APPROVAL OF AGENDA**
553-13: Heather Dalgleish – Hugh Stephenson
Be IT RESOLVED THAT the Board approve the agenda as presented, with noted additions/corrections. **CARRIED**
4. **APPROVAL OF MINUTES**
554-13: Walter Finlay – Reinie Weenink
BE IT RESOLVED THAT the Board approve the minutes from August 19th meeting #54 as presented, with noted additions/corrections. **CARRIED**
5. **FINANCIAL REPORT**
555-13: Hugh Stephenson-Heather Dalgeish
BE IT RESOLVED THAT the Board approve the financial reports as presented, approving cheque #3041-3141, expenditures totaling \$,101,047.09; Year-end projections statement and second quarter report. Attached as Appendix I **CARRIED**
6. **CHAIRPERSON REMARKS**
 - a. **Provincial Update** – n/a
 - b. **MCDA Update** – Heather Dalgleish, MCDA Rep
 - c. **Sub District Report(s):**
556-13: Sam Phillips – Heather Dalgleish
BE IT RESOLVED THAT the Board approve program payouts totalling \$11,375.10 **CARRIED**
 - d. **Managers Report** – attached as Appendix III
 - e. **Technician Report** – attached as Appendix IV
7. **IN CAMERA DISCUSSIONS – n/a**
8. **UNFINISHED BUSINESS**

- a. **Levy Reserve** – Explanation letter to be sent to District Members & City of Bdn

9. NEW BUSINESS

a. **Farm Family 2013; MCDA Conference**

557-13: Heather Dalglish – Ted Snure

BE IT RESOLVED THAT the Board approve the registration of 3 staff and 2 Board members from each subdistrict at the aprox cost of \$400 each (Registration and Hotel) for the 2013 Conference for a total expense of \$6,000.

CARRIED

Congratulations to CAW Farms, Chris & Abby Wytinck, Glenboro as the Farm Family for 2013.

b. **Oak Hammock Marsh (15 schools @ 325 each a half day)**

558-13: Hugh Stephenson – Sam Phillips

BE IT RESOLVED THAT the Board approve the Oak Hammock Marsh presentations to 15 schools (1/2 day each) at the cost of 4,875.00.

CARRIED

c. **Blue Cross Upgrade for Staff** – research options with alternative companies for next employee review.

d. **Farm Family Nominees for 2014/15/16** – Names to be brought forward at next meeting.

e. **Promo Items** – reprint of hats to be done

f. **Draft 2014-15 Budget**

559-13: Heather Dalglish – Walter Finlay

BE IT RESOLVED THAT the Board approve the draft budget for 2014-15 as presented.

CARRIED

g. **Christmas Hours**

560-13: Sam Phillips – Ted Snure

BE IT RESOLVED THAT the Board approve the closure of the office for Christmas from Tuesday Dec. 24th to Thursday, Jan. 2nd 2014.

CARRIED

10. CORRESPONDENCE –

1. Copy of support letter from MCDA to KAP
2. 31st Annual RRBC – Jan 14-16 – Fargo N.D.
3. Cancellation of Brad Vertz License at 21-7-16
4. Groundwater Permit Pending – Wawanesa Village
5. Subdivision proposal – Verne Saunderson
6. MHHHC – RM of Argyle – Notice of Caveat – A. Bramwell
7. Irrigation Project Authorization – SE 25-10-19
8. Hydro – Minnesota Transmission – Glenboro Station

**The CD receives copies of other CD minutes; copies are kept in the office and available on request*

11. NEXT MEETING – Call of Chair

12. ADJOURNMENT - Meeting was adjourned by Heather Dagleish

Jeff Elder, Chairperson
Assiniboine Hills CD

Margaret Sigvaldason, Administrator
Assiniboine Hills CD