

**Assiniboine Hills Conservation District (AHCD)**  
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0  
Ph: (204) 535-2139 Fax: (204) 535-2215

October 28, 2013                      Board Meeting No. 055-13                      AHCD Office, Baldur, MB

**Present:**                      Jeff Elder    Board Chairperson  
   Sam Phillips, SD Chair                              Elgin Creek  
   Hugh Stephenson, SD Chair                              Oak Creek  
   Heather Dalgleish, SD Chair                              Epinette-Willow Creek  
   Ted Snure, City of Brandon                              Provincial Appointee  
   Reinie Weenink, SD Chair                              Lower Souris River  
   Walter Finlay, SD Chair                              Little Souris River  
  
   Neil Zalluski    Manager  
   Margaret Sigvaldason                                      Financial Administrator

**Regrets:**                      Jack Bolack, SD Chair - Vice                              Pelican/Rock Lake  
   Andrea McLean    Senior Watershed Planner

1.    **CALL TO ORDER**
2.    **DELEGATIONS**
3.    **APPROVAL OF AGENDA**  
      **553-13: Heather Dalgleish – Hugh Stephenson**  
      Be IT RESOLVED THAT the Board approve the agenda as presented, with noted additions/corrections. **CARRIED**
4.    **APPROVAL OF MINUTES**  
      **554-13: Walter Finlay – Reinie Weenink**  
      BE IT RESOLVED THAT the Board approve the minutes from August 19<sup>th</sup> meeting #54 as presented, with noted additions/corrections. **CARRIED**
5.    **FINANCIAL REPORT**  
      **555-13: Hugh Stephenson-Heather Dalgeish**  
      BE IT RESOLVED THAT the Board approve the financial reports as presented, approving cheque #3041-3141, expenditures totaling \$,101,047.09; Year-end projections statement and second quarter report. Attached as Appendix I **CARRIED**
6.    **CHAIRPERSON REMARKS**
  - a. **Provincial Update** – n/a
  - b. **MCDA Update** – Heather Dalgleish, MCDA Rep
  - c. **Sub District Report(s):**  
      **556-13: Sam Phillips – Heather Dalgleish**  
      BE IT RESOLVED THAT the Board approve program payouts totalling \$11,375.10 **CARRIED**
  - d. **Managers Report** – attached as Appendix III
  - e. **Technician Report** – attached as Appendix IV
7.    **IN CAMERA DISCUSSIONS – n/a**
8.    **UNFINISHED BUSINESS**

- a. **Levy Reserve** – Explanation letter to be sent to District Members & City of Bdn

**9. NEW BUSINESS**

a. **Farm Family 2013; MCDA Conference**

**557-13: Heather Dalglish – Ted Snure**

BE IT RESOLVED THAT the Board approve the registration of 3 staff and 2 Board members from each subdistrict at the aprox cost of \$400 each (Registration and Hotel) for the 2013 Conference for a total expense of \$6,000.

**CARRIED**

Congratulations to CAW Farms, Chris & Abby Wytinck, Glenboro as the Farm Family for 2013.

b. **Oak Hammock Marsh (15 schools @ 325 each a half day)**

**558-13: Hugh Stephenson – Sam Phillips**

BE IT RESOLVED THAT the Board approve the Oak Hammock Marsh presentations to 15 schools (1/2 day each) at the cost of 4,875.00.

**CARRIED**

c. **Blue Cross Upgrade for Staff** – research options with alternative companies for next employee review.

**CARRIED**

d. **Farm Family Nominees for 2014/15/16** – Names to be brought forward at next meeting.

e. **Promo Items** – reprint of hats to be done

f. **Draft 2014-15 Budget**

**559-13: Heather Dalglish – Walter Finlay**

BE IT RESOLVED THAT the Board approve the draft budget for 2014-15 as presented.

**CARRIED**

g. **Christmas Hours**

**560-13: Sam Phillips – Ted Snure**

BE IT RESOLVED THAT the Board approve the closure of the office for Christmas from Tuesday Dec. 24<sup>th</sup> to Thursday, Jan. 2<sup>nd</sup> 2014.

**CARRIED**

**10. CORRESPONDENCE –**

1. Copy of support letter from MCDA to KAP
2. 31<sup>st</sup> Annual RRBC – Jan 14-16 – Fargo N.D.
3. Cancellation of Brad Vertz License at 21-7-16
4. Groundwater Permit Pending – Wawanesa Village
5. Subdivision proposal – Verne Saunderson
6. MHHC – RM of Argyle – Notice of Caveat – A. Bramwell
7. Irrigation Project Authorization – SE 25-10-19
8. Hydro – Minnesota Transmission – Glenboro Station

*\*The CD receives copies of other CD minutes; copies are kept in the office and available on request*

**11. NEXT MEETING – Call of Chair**

**12. ADJOURNMENT** - Meeting was adjourned by Heather Dagleish

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**Jeff Elder, Chairperson**  
Assiniboine Hills CD

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**Margaret Sigvaldason, Administrator**  
Assiniboine Hills CD