

Assiniboine Hills Conservation District (AHCD)
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0
Ph: (204) 535-2139 Fax: (204) 535-2215

Feb 22, 2016 Board Meeting No. 066-16 AHCD Office, Baldur, MB

Present:	Jeff Elder Jack Bolack, SD Chair - Vice Sam Phillips, SD Chair Ken Turner, SD Chair Ted Snure, City of Brandon	Board Chairperson Pelican/Rock Lake Elgin Creek Lower Souris Provincial Appointee
	April North Neil Zalluski Margaret Sigvaldason	Watershed Planner Manager Financial Administrator
Regrets:	Hugh Stephenson, SD Chair Walter Finlay, SD Chair Heather Dalgleish, SD Chair	Oak Creek Little Souris Epinette-Willow Creek

1. CALL TO ORDER

2. DELEGATIONS – April North – Zebra Mussel update on locations and amount found.
Actions being taken to try and stop them from spreading more. Signage and posters have been provided to the districts to post.

3. APPROVAL OF AGENDA

661-16: Jack Bolack – Sam Phillips

BE IT RESOLVED THAT the Board approve the agenda as presented, with noted additions/corrections.

CARRIED

4. APPROVAL OF MINUTES

662-16: Ken Turner – Jack Bolack

BE IT RESOLVED THAT the Board approve the minutes from the November 30, 2015 meeting #65 as presented, with noted additions/corrections.

CARRIED

*** April North entered Meeting***

5. FINANCIAL REPORT

663-16: Sam Phillips – Ted Snure

BE IT RESOLVED THAT the Board approve the financial reports as presented, approving cheque #4199-4297 expenditures totaling \$76,716.48.

CARRIED

664-16: Ted Snure – Ken Turner

BE IT RESOLVED THAT the Board approve the Income statement and year end projections as presented and attached to these minutes as Appendix I and that if there is a provincial overage expenditure that it be covered by municipal levy and local dollars, amount to be determined by consultation with auditor.

CARRIED

6. CHAIRPERSON REMARKS

a. Provincial Update – attached to minutes – reviewed by board- updated by April

b. MCDA Update – Heather Dalgleish, MCDA Rep – Jeff reported on last meeting.

b. **Sub District Report(s)**: - attached to minutes – reviewed by board

665-16: Jack Bolack – Sam Phillips

BE IT RESOLVED THAT the Board approve the program payouts as approved by subdistricts, totalling \$ 8,540.00 **CARRIED**

d. **Managers' Report** – attached as Appendix II - reviewed

e. **Technician Report** – attached as Appendix III - reviewed

7. **IN CAMERA DISCUSSIONS**

8.

666-16: Ted Snure – Jack Bolack

BE IT RESOLVED THAT the Board go 'in-camera' **CARRIED**

667-16: Sam Phillips – Ken Turner

BE IT RESOLVED THAT the Board go 'out of in-camera' **CARRIED**

9. **UNFINISHED BUSINESS**

Electronic Resolution: 5 Year Plan

668-16: Ted Snure – Ken Turner

BE IT RESOLVED THAT the Board of AHCD hereby supports in principle the Conservation Districts draft 5-year Strategic Budget Plan as presented. **CARRIED**

10. **NEW BUSINESS**

a. **Summer Staff**

669-16: Jack Bolack – Sam Phillips

BE IT RESOLVED THAT the Board approve the hiring of two (2) summer staff one 4 month term and one 2 month term, wages to be negotiated, pending work experience of applicants and external funding received. **CARRIED**

b. **Brandon Enviro Expo**

670-16: Ted Snure- Ken Turner

BE IT RESOLVED THAT the Board approve supporting the Brandon Enviro Expo (BEE) in that amount of \$1,500. **CARRIED**

c. **Programs for 2016-17**

Pamphlet and applications are in the process of being updated. Final changes will be reviewed/finalized at next meeting.

d. **Staff contracts 2016-17**

671-16: Ted Snure – Jack Bolack

BE IT RESOLVED THAT the Board approve the personnel committee recommendations for 2016-17 staff contracts. **CARRIED**

e. **Open Farm Day** - Reviewed

f. **Assiniboine Water Quality Fund for 2016-17** – tabled for next meeting

g. **Crocus Plains Mini Water Fest**

673-16: Ted Snure – Ken Turner

BE IT RESOLVED THAT the Board approve supporting the Crocus Plains Mini Water Fest in the amount of \$500.00. **CARRIED**

- h. Souris River Watershed Wetland Inventory Project – DU**
674-16: Jack Bolack – Ted Snure
BE IT RESOLVED THAT the board approve a partnership of the CD with Ducks Unlimited for Souris River Watershed Wetland Inventory Project.
CARRIED
- i. Shop Rental Agreement Renewal**
675-16: Ted Snure – Ken Turner
BE IT RESOLVED THAT the board approve the renewal of the shop rental agreement for April 1, 2016-March 31, 2017 with Rick Johnson at the cost of \$300 per month.
CARRIED
- j. Water Retention 101 – Brandon**
676-16: Jack Bolack – Sam Phillips
BE IT RESOLVED THAT the board approve the attendance of Manager, Neil Zalluski and Technician Devon Baete to the Water Retention 101 Workshop at the Vic Inn, Brandon, April 5-6th, with all expenses paid by district as per current rates.
CARRIED
- k. Managers Meeting - Brandon**
677-16: Ken Turner – Jack Bolack
BE IT RESOLVED THAT the board approve the attendance of Manager, Neil Zalluski to the Managers Meeting, Vic Inn Brandon, April 7th, with all expenses paid by district as per current rates.
CARRIED
- l. Winnipeg Water Festival**
678-16: Jack Bolack – Ken Turner
BE IT RESOLVED THAT the board approve attendance of Manager, Neil Zalluski and one board member to attend the Winnipeg Water Festival March 22nd, with expenses paid by district as per current rates.
CARRIED
- **Jeff – turned meeting over to April*
- m. Inaugural Meeting – Board Elections – Nomination documentation attached**
Chair – Jeff Elder
Vice Chair – Jack Bolack
- **Jeff returned to Chair*
- n. 679-16: Ted Snure – Jack Bolack**
BE IT RESOLVED THAT the Board approve the following committee appointments for 2016:
- Human Resources: Ted Snure, Jack Bolack, Hugh Stephenson
 Policy Committee: Heather Dalglish, Sam Phillips, Ken Turner
 MCDA Reps: Heather Dalglish - Jeff Elder Alternate
- CARRIED**

11. CORRESPONDENCE –

1. 2nd Annual Lake Wpg Basin Stewardship Fund Symposium – March 7, Norwood Hotel, Wpg.
2. Manitoba Forage & Grassland support opportunities
3. 2014-15 Conservation Districts of Manitoba Annual Report – MB Conservation & Water Stewardship
4. Subdivision Overview – Grassland Municipality – NW 29-5-19
5. City of Brandon – Subdivision rezoning 4500-15-625 & Z-03-15-B
6. Bdn Area & Planning District – Subdivision rezoning SE ¼ 5-9-17
7. Bdn Area & Planning District – Subdivision rezoning SW ¼ 9-10-19

8. MB Conservation & Water Stewardship – Groundwater Exploration permit – SE 21-11-14
9. Province of MB – Proposal to Subdivide SW 36-07-20 – Souris-Glenwood Municipality
10. MCDA Annual General Meeting – December 1, 2015 minutes
11. MCDA Expanded Executive meeting minutes – Nov. 5th, 2015
12. MHHC – Notice to File Caveat – NE ¼ 19-9-19 – (Agreement AHCD funding was used for) RM of Cornwallis
13. DU – Notice of Intent to File Caveat – R.M. of Argyle – NW ¼ of 31-5-13 – No Break, No Drain CA
14. MHHC – Notice to File Caveat – NE ¼ 1-6-16 – Glenboro-South Cypress Municipality
15. DU – Notice of Intent to File Caveat – SW1/4 5-6-15; NE ¼ 5-6-15 and SE ¼ 5-6-15 – RM of Prairie Lakes- No Break No Drain CA
16. MHHC- Notice to File Caveat – NE ¼ 21-7-15 – Glenboro-South Cypress Municipality

**The CD receives copies of other CD minutes; electronic correspondence copies are kept in the office meeting file and available on request*

680-16: Ted Snure – Ken Turner

BE IT RESOLVED THAT the board approve the above communications be received and filed
CARRIED

11. NEXT MEETING- March 29th – 9:30

12. ADJOURNMENT - Meeting was adjourned by Ken Turner – Sam Phillips

Jeff Elder, Chairperson
Assiniboine Hills CD

Margaret Sigvaldason, Administrator
Assiniboine Hills CD