

Assiniboine Hills Conservation District (AHCD)
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0
Ph: (204) 535-2139 Fax: (204) 535-2215

June 28, 2016 Board Meeting No. 067-16 AHCD Office, Baldur, MB

Present: Jeff Elder Board Chairperson
Jack Bolack, SD Chair - Vice Pelican/Rock Lake
Sam Phillips, SD Chair Elgin Creek
Hugh Stephenson, SD Chair Oak Creek
Walter Finlay, SD Chair Little Souris
Bryan Jackson, SD Vice Chair Lower Souris
Ted Snure, City of Brandon Provincial Appointee
April North Watershed Planner
Neil Zalluski Manager
Margaret Sigvaldason Financial Administrator

Regrets: Heather Dagleish, SD Chair Epinette-Willow Creek
Ken Turner, SD Chair Lower Souris

1. CALL TO ORDER

2. DELEGATIONS – n/a

3. APPROVAL OF AGENDA

689-16: Hugh Stephenson – Sam Phillips

BE IT RESOLVED THAT the Board approve the agenda as presented, with noted additions/corrections. **CARRIED**

4. APPROVAL OF MINUTES

690-16: Jack Bolack – Hugh Stephenson

BE IT RESOLVED THAT the Board approve the minutes from the March 29, 2016 meeting #67 as presented, with noted additions/corrections. **CARRIED**

5. FINANCIAL REPORT

691-16: Ted Snure – Bryan Jackson

BE IT RESOLVED THAT the Board approve the financial reports as presented, approving cheque #4344-4458 expenditures totaling \$155,755.21. Excluding Cheque #4445 on hold for clarification from contractor **CARRIED**

6. CHAIRPERSON REMARKS

a. **Provincial Update** – attached to minutes – reviewed by board- updated by April

b. **MCEA Update** – n/a

c. **Sub District Report(s):** Review of SD payouts and meeting minutes

692-16: Hugh Stephenson – Walter Finlay

BE IT RESOLVED THAT the Board approve program payouts of 2 Well Establishment and 1 Rotational Grazing, as approved by subdistricts, totaling \$ 2,500.00

CARRIED

d. **Managers' Report** – attached as Appendix I – reviewed

e. **Technician Report** – attached as Appendix II - reviewed

7. **IN CAMERA DISCUSSIONS** - n/a

8. **UNFINISHED BUSINESS** – n/a

9. **NEW BUSINESS**

a. **Audit 2015-16**

693-16: Ted Snure – Walter Finlay

BE IT RESOLVED THAT the Board approve the audit for 2015-16 as presented and reviewed with Jennifer Berenhaut, Craig & Ross Chartered Accountants, with revisions as per discussion for final audit. **CARRIED**

b. **MHHC possible projects for 2016-17** – reviewed and discussed

c. **Mileage Rate for 16-17**

694-16: Sam Phillips – Jack Bolack

BE IT RESOLVED THAT the Board approve the mileage rate for 2016-17 be changed to .40 per km. **CARRIED**

d. **RRSP's for staff payment method**

695-16: Hugh Stephenson – Ted Snure

BE IT RESOLVED THAT the Board approve the payment of staff RRSP's be included in the month end paycheques. **CARRIED**

e. **AMM resolutions for discussion** – reviewed and discussed.

f. **ND Cover Crop Project Working Group Meeting**

696-16: Ted Snure – Jack Bolack

BE IT RESOLVED THAT the board approve the attendance of Neil Zalluski to the ND Cover Crop Project Working Group Meeting in Devil's Lake on July 6th, with expenses paid as per district policy. **CARRIED**

g. **CDC – Personal Liability Protection** – reviewed and discussed

10. CORRESPONDENCE –

1. Subdivision Overview – Municipality of Souris Glenwood – E 28-8-21
2. Subdivision Overview – R.M. of Prairie Lakes – NE 13-4-16
3. Brandon & Area Planning District – W1/2 33-10-18
4. Ag in the Classroom – Thank you for membership donation of \$40
5. Build a Barn Fundraiser – Glenboro – Donation of 2 composters to event
6. R.M. of Argyle – By-Law No. 3-2016 – to close a municipal road and authorize transfer of land
7. MCDA Board Meeting Minutes – April 7, 2016

**The CD receives copies of other CD minutes; electronic correspondence copies are kept in the office meeting file and available on request*

BE IT RESOLVED THAT the board approve the above communications be received and filed Hugh Stephenson/ Sam Phillips **CARRIED**

11. NEXT MEETING- Call of Chair

12. ADJOURNMENT - Meeting was adjourned by Jack Bolack/Sam Phillips

Jeff Elder, Chairperson
Assiniboine Hills CD

Margaret Sigvaldason, Administrator
Assiniboine Hills CD