

**Assiniboine Hills Conservation District (AHCD)**

Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0

Ph: (204) 535-2139 Fax: (204) 535-2215

September 20, 2016 Board Meeting No. 068-16 AHCD Office, Baldur, MB

**Present:** Jeff Elder  
Sam Phillips,  
Hugh Stephenson,  
Walter Finlay,  
Ken Turner,  
Heather Dalglish,  
Ted Snure,

Board Chairperson  
SD Chair Elgin Creek  
SD Chair Oak Creek  
SD Chair Little Souris  
SD Chair Lower Souris  
SD Chair Epinette-Willow Creek  
City of Brandon Provincial Appointee

Neil Zalluski  
Margaret Sigvaldason

Manager  
Financial Administrator

Regrets:  
Jack Bolack,

April North Watershed Planner  
SD Chair - Vice Pelican/Rock Lake

**1. CALL TO ORDER**

**2. DELEGATIONS – n/a**

**3. APPROVAL OF AGENDA**

**697-16: Heather Dalglish – Hugh Stephenson**

BE IT RESOLVED THAT the Board approve the agenda as presented, with noted additions/corrections.

**CARRIED**

**4. APPROVAL OF MINUTES**

**698-16: Sam Phillips – Walter Finlay**

BE IT RESOLVED THAT the Board approve the minutes from the June 28th, 2016 meeting #68 as presented, with noted additions/corrections.

**CARRIED**

**5. FINANCIAL REPORT**

**699-16: Hugh Stephenson – Ted Snure**

BE IT RESOLVED THAT the Board approve the financial reports as presented, approving cheque #4445, 4459-4567 expenditures totaling \$125,653.97.

**CARRIED**

**6. CHAIRPERSON REMARKS**

**a. Provincial Update** – attached to minutes – reviewed by board

**b. MCDA Update** – Heather Dalglish

**c. Sub District Report(s):** Review of SD payouts and meeting minutes

**700-16: Heather Dalglish – Walter Finlay**

BE IT RESOLVED THAT the Board approve program payouts of 1 Well Establishment, 6 Forage Seed and 1 Exclusion Fencing, as approved by subdistricts, totaling \$ 7,304.00

**CARRIED**

**d. Managers' Report** – attached as Appendix I – reviewed

**e. Technician Report** – attached as Appendix II - reviewed

**7. IN CAMERA DISCUSSIONS - n/a**

8. UNFINISHED BUSINESS

**a. Electronic Resolution: Audit Approval July 8, 2016**

**701-16: Walter Finlay – Ken Turner**

BE IT RESOLVED THAT the Board approve the 2015-16 Audit, with noted changes (corrections).

**CARRIED**

9. NEW BUSINESS

**a. MCDA Conference 2016**

**702-16: Hugh Stephenson – Heather Dalgleish**

BE IT RESOLVED THAT the Board approve the attendance of 3 staff, board chair, subdistrict chairs and vice chairs or alternates for a total of 16 registrations to attend the MCDA Conference in Brandon, December 6-8th, lodging, conference fees, mileage and meals expense to be paid by district as per current rates.

**CARRIED**

**b. Draft Budget 2017-18**

**703-16: Ted Snure – Walter Finlay**

BE IT RESOLVED THAT the Board approve the draft budget for 2017-18 with noted changes which include 3% increase over 2016-17 budget and 15% reduction of Assiniboine Water Quality Fund to programs and projects.

**CARRIED**

**c. Assiniboine River Basin Conference**

**704-16: Hugh Stephenson – Ken Turner**

BE IT RESOLVED THAT the Board approve the attendance of (2) Manager and Board Chair or alternate to the Assiniboine River Basin Conference, November 9<sup>th</sup> & 10<sup>th</sup> in Minot, ND. Registration fee and out of pocket expenses to be paid by district as per current rates.

**CARRIED**

**10. CORRESPONDENCE –**

1. Subdivision Overview – Municipality of Souris Glenwood – E 28-8-21
2. Subdivision Overview – R.M. of Prairie Lakes – NE 13-4-16
3. Brandon & Area Planning District – W1/2 33-10-18
4. Ag in the Classroom – Thank you for membership donation of \$40
5. Build a Barn Fundraiser – Glenboro – Donation of 2 composters to event
6. R.M. of Argyle – By-Law No. 3-2016 – to close a municipal road and authorize transfer of land
7. MCDA Board Meeting Minutes – April 7, 2016

*\*The CD receives copies of other CD minutes; electronic correspondence copies are kept in the office meeting file and available on request*

**BE IT RESOLVED THAT** the board approve the above communications be received and filed Heather Dalgleish/Sam Phillips **CARRIED**

**11. NEXT MEETING- Call of Chair**

**12. ADJOURNMENT** - Meeting was adjourned by Heather Dalgleish/Ted Snure

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**Jeff Elder, Chairperson**

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**Margaret Sigvaldason, Administrator**  
Assiniboine Hills CD Assiniboine Hills CD