

**Assiniboine Hills Conservation District (AHCD)**

Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0

Ph: (204) 535-2139 Fax: (204) 535-2215

June 27, 2017

Board Meeting No. 073-17 AHCD Office, Baldur, MB

**Present:** Jeff Elder Board Chairperson  
Ken Turner, SD Chair Lower Souris  
Ted Snure, City of Brandon Provincial Appointee  
Jack Bolack, SD Chair - Vice Pelican/Rock Lake  
Sam Phillips, SD Chair Elgin Creek  
Walter Finlay, SD Chair Little Souris  
April North Watershed Planner  
Rod Durham, SD Vice Chair Oak Creek  
Cam Hamilton, SD Vice Chair Epinette/Willow

Neil Zalluski Manager  
Margaret Sigvaldason Financial Administrator

**Regrets:** Heather Dalgleish, SD Chair Epinette-Willow Creek  
Hugh Stephenson, SD Chair Oak Creek

**1. CALL TO ORDER**

**2. DELEGATIONS – n/a**

**3. APPROVAL OF AGENDA**

**734-17: Jack Bolack – Sam Phillips**

**BE IT RESOLVED THAT** the Board approve the agenda as presented, with noted additions/corrections.

**CARRIED**

**4. APPROVAL OF MINUTES**

**735-17: Ted Snure – Walter Finlay**

**BE IT RESOLVED THAT** the Board approve the minutes from the March 28, 2017 meeting #72 as presented, with noted additions/corrections.

**CARRIED**

**5. FINANCIAL REPORT**

**736-17: Ted Snure – Sam Phillips**

**BE IT RESOLVED THAT** the Board approve the financial reports as presented, approving cheque #4769-4863 expenditures totaling \$68,780.75

**CARRIED**

**6. CHAIRPERSON REMARKS – Update on activities since last meeting, including MCDA Tour.**

**a. Provincial Update –** attached to minutes – reviewed by board with April

**b. MCDA Update –** recap of recent meeting attended by Jeff

**d. Managers' Report –** attached as Appendix I – reviewed

**e. Technician Report –** attached as Appendix II - reviewed

**7. IN CAMERA DISCUSSIONS n/a**

**8. UNFINISHED BUSINESS**

**a. ARBI & MFGA Tour (Electronic Resolution)**

**737-17: Jack Bolack – Ken Turner**

**BE IT RESOLVED THAT** the Board approve the attendance of Neil Zalluski, Manager and Jeff Elder, Board Chair to the ARBI, MCDA & MFGA Aquanty Tour in Russell, June 20-21<sup>st</sup>, all expenses paid by district as per current rates; Attendance of all other interested board members to the MCDA Day Tour on Wednesday, June 22<sup>nd</sup>, all expenses paid by district as per current rates. **CARRIED**

**b. Truck Purchase (Electronic Resolution)**

**738-17: Walter Finlay – Ted Snure**

**BE IT RESOLVED THAT** the Board approve the purchase of 2017 Fleet Chevrolet Silverado 1500 4WD Crew Cab 4.3 Work Truck CK @ Chapman Motors at the cost of \$35,480.87 (taxes included) as per Chapman Motors tender. No additional options. **CARRIED**

**c. East Souris River IWMP Representative (Electronic Resolution)**

**739-17: Jack Bolack – Walter Finlay**

**BE IT RESOLVED THAT** the Board approve the appointment of Joe Goodwill to the East Souris River IWMP committee to represent AHCD, with all costs to be reimbursed as per current district rates. **CARRIED**

**9. NEW BUSINESS**

**a. 2016-17 Audit**

**740-17: Ken Turner – Ted Snure**

**BE IT RESOLVED THAT** the Board approve the audit for 2016-17 as presented and reviewed with Jennifer Berenhaut, Craig & Ross Chartered Accountants. **CARRIED**

**b. Expansion Committee – Discussed and no committee selected at this time.**

**c. Policy Manual Update – Reviewed and Tabled to next meeting**

**d. Final approval of 2017-2018 Budget**

**741-17: Jack Bolack – Sam Phillips**

**BE IT RESOLVED THAT** the board approve the 2017-18 budget as presented. **CARRIED**

**e. Municipality of Grassland Culvert Inventory Survey – Reviewed by board with update from Neil.**

**f. Summer Staff wage rates**

**742-17: Jack Bolack – Walter Finlay**

**BE IT RESOLVED THAT** the board approve the following wage rates for summer staff: 4 month position - \$14, 2 month position \$12.50 **CARRIED**

**10. CORRESPONDENCE –**

1. Manitoba Sustainable Development – Confirm Water use license for NW33-8-16 – Shilo Farms
2. Manitoba Sustainable Development – Authorize water source on NW 33-8-16 for Irrigation
3. Manitoba Sustainable Development – Authorize construction of a well for irrigation on E ½ 3-8-16
4. Manitoba Sustainable Development – Authorize construction of a well for irrigation on SW 36-7-13
5. Manitoba Sustainable Development – Cancellation of application to divert groundwater – Oakland-Wawanesa
6. Pelican Lake Healthy Water & Fish committee – Thank you for support
7. DU Notice to File Caveat on N1/2 of 26-6-17 with John Mooney
8. DU No Break No Drain Agreement with John Mooney
9. MCDA Board Minutes – Expanded Committee – March 7, 2017
10. Cheers to 70 Years – Wallis Agencies
11. WCB Insider Newsletter
12. MCDA Board Minutes – Tuesday April 4<sup>th</sup>, 2017
13. Fish and Wildlife Enhancement Fund – Decline project FES #16-031
14. Fish and Wildlife Enhancement Fund – Decline Assiniboine River Boat Launch Project: FES #16-030
15. Municipality of Oakland-Wawanesa – Resolution for presentation by Neil Zalluski and Jeff Elder
16. Resolution R.M. of Whitehead – Interest in joining the AHCD and LSRC
17. Brandon & Area Planning – Proposal to subdivide NE1/4 02-10-19
18. Brandon & Area Planning – Proposal to subdivide NW1/4 31-10-19

- 19. MCDA Expanded Executive Minutes – May 2, 2017
- 20. Ag in the Classroom – Friend Sponsorship renewal

*\*The CD receives copies of other CD minutes; electronic correspondence copies are kept in the office meeting file and available on request*

**BE IT RESOLVED THAT** the board approve the above communications be received and filed  
***Ted Snure /Ken Turner*** **CARRIED**

**11. NEXT MEETING- Call of Chair**

**12. ADJOURNMENT - Meeting was adjourned by Jack Bolack/Ken Turner**

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**Jeff Elder, Chairperson**  
Assiniboine Hills CD

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**Margaret Sigvaldason, Administrator**  
Assiniboine Hills CD

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