

Assiniboine Hills Conservation District (AHCD)
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0
Ph: (204) 535-2139 Fax: (204) 535-2215

September 25, 2017 Board Meeting No. 074-17 RM Cornwallis office, Bdn. MB

Present: Jeff Elder Ken Turner, SD Chair Ted Snure, City of Brandon Jack Bolack, SD Chair - Vice Sam Phillips, SD Chair Walter Finlay, SD Chair Heather Dalglish, SD Chair Hugh Stephenson, SD Chair April North Neil Zalluski Margaret Sigvaldason	 Board Chairperson Lower Souris Provincial Appointee Pelican/Rock Lake Elgin Creek Little Souris Epinette-Willow Creek Oak Creek Watershed Planner Manager Financial Administrator
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Regrets:

1. **CALL TO ORDER**
2. **DELEGATIONS – Andrea McLean, Senior Watershed Planner**
3. **APPROVAL OF AGENDA**
743-17: Walter Finlay – Hugh Stephenson
BE IT RESOLVED THAT the Board approve the agenda as presented, with noted additions/corrections. **CARRIED**
4. **APPROVAL OF MINUTES**
744-17: Jack Bolack – Ken Turner
BE IT RESOLVED THAT the Board approve the minutes from the June 27, 2017 meeting #73 as presented, with noted additions/corrections. **CARRIED**
5. **FINANCIAL REPORT**
745-17: Heather Dalglish – Jack Bolack
BE IT RESOLVED THAT the Board approve the financial reports as presented, approving cheque #4864-4970 expenditures totaling \$194,664.04 **CARRIED**
6. **CHAIRPERSON REMARKS – Update on activities since last meeting, including MCDA Tour.**
 - a. **Provincial Update** – attached to minutes – reviewed by board with April
 - b. **MCDA Update** – Heather Dalglish reviewed recent highlights
 - c. **Subdistrict Reports** – attached as Appendix I - reviewed
 - d. **Managers' Report** – attached as Appendix II – reviewed
 - e. **Technician Report** – attached as Appendix III - reviewed
7. **IN CAMERA DISCUSSIONS n/a**
8. **UNFINISHED BUSINESS**

a. Policy Manual Update

746-17: Jack Bolack –

BE IT RESOLVED THAT the Board approve the policy manual updates as reviewed and attached to these minutes as Appendix IV (change signature policy to read any 2). Tabled to next meeting. Harrassment Policy??

CARRIED

9. NEW BUSINESS

a. Technician credit card limit

746-17: Walter Finlay – Sam Phillips

BE IT RESOLVED THAT the Board approve increasing the Technician credit card limit to \$1,000.

CARRIED

b. Finance Committee – motion rescinded

747-17:

BE IT RESOLVED THAT the board appoint the Hugh Stephenson, as chair of Finance Committee.

c. New Policy Framework Feedback – email comments to be submitted to Neil for submission

10. CORRESPONDENCE –

1. MB Indigenous and Municipal Relations – Subdivide SW08-08-18 Oakland-Wawanesa
2. MB Indigenous and Municipal Relations – Subdivide NE 01-08-19 Oakland-Wawanesa
3. MB Community & Regional Planning – Subdivide SE 09-08-21 Souris-Glenwood
4. MHHC – Notice of Intent to file Caveat – SE 18-4-13 RM of Argyle
5. MB Indigenous & Municipal Relations – Subdivide SW 06-06-18 Prairie Lakes
6. MB Indigenous & Municipal Relations – Subdivide NE 04-08-21 Souris Glenwood

**The CD receives copies of other CD minutes; electronic correspondence copies are kept in the office meeting file and available on request*

BE IT RESOLVED THAT the board approve the above communications be received and filed
Heather Dagleish /Sam Phillips **CARRIED**

11. NEXT MEETING- Call of Chair

12. ADJOURNMENT - Meeting was adjourned by Jack Bolack/Ken Turner

Jeff Elder, Chairperson
Assiniboine Hills CD

Margaret Sigvaldason, Administrator
Assiniboine Hills CD