

**Assiniboine Hills Conservation District (AHCD)**  
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0  
Ph: (204) 535-2139 Fax: (204) 535-2215

January 25, 2018 Board Meeting No. 075-18 AHCD Office - Baldur. MB

**Present:** Jeff Elder Board Chairperson  
Ken Turner, SD Chair Lower Souris  
Ted Snure, City of Brandon Provincial Appointee  
Jack Bolack, SD Chair - Vice Pelican/Rock Lake  
Sam Phillips, SD Chair Elgin Creek  
Walter Finlay, SD Chair Little Souris  
Heather Dalglish, SD Chair Epinette-Willow Creek  
Rod Durham, SD Vice Chair Oak Creek

Neil Zalluski Manager  
Margaret Sigvaldason Financial Administrator

**Regrets:** Hugh Stephenson, SD Chair Oak Creek

**1. CALL TO ORDER**

**2. DELEGATIONS n/a**

**3. APPROVAL OF AGENDA**

**747-18:**

**BE IT RESOLVED THAT** the Board approve the agenda as presented, with noted additions/corrections.  
**CARRIED**

**4. APPROVAL OF MINUTES**

**748-18:**

**BE IT RESOLVED THAT** the Board approve the minutes from the Sept. 25, 2017 meeting #74 as presented, with noted additions/corrections.  
**CARRIED**

**5. FINANCIAL REPORT**

**749-18:**

**BE IT RESOLVED THAT** the Board approve the financial reports as presented, approving cheque #5041-5100 expenditures totaling \$62,025.16.  
**CARRIED**

**6. CHAIRPERSON REMARKS –**

a. Provincial Update – n/a

b. MCDA Update –

c. Subdistrict Reports – attached as Appendix I – reviewed

**750-18:**

**BE IT RESOLVED THAT** the Board approve the program payouts as per subdistrict recommendation: Alternate Watering System, \$3,500; Well Establishment - \$5,000; Rotational Grazing, \$500 and Rebates, \$1,500.  
**CARRIED**

d. Managers' Report – attached as Appendix II – reviewed

f. Technician Report – attached as Appendix III - reviewed

**7. IN CAMERA DISCUSSIONS**

- a. **751-18:**  
**BE IT RESOLVED THAT** the Board go 'In Camera' **CARRIED**
- b. **752-18:**  
**BE IT RESOLVED THAT** the Board go out of 'In Camera' **CARRIED**

**8. UNFINISHED BUSINESS**

- a. **Policy Manual Update –**
- b. **E-resolution – MCDA Conference**  
**753-18:**  
**BE IT RESOLVED THAT** the Board approve the attendance of 3 staff, board chair, subdistrict chairs and vice chairs or alternates for a total of 16 registrations to attend the MCDA Conference in Brandon, December 11-13<sup>th</sup>, lodging, conference fees, mileage and meal expenses to be paid by district as per current rate. **CARRIED**
- c. **E-resolution – Truck Tires**  
**754-18:**  
**BE IT RESOLVED THAT** the Board approve the purchase of 4 Good Year Wrangle 245-75-17LT tires, installed and balanced for a total cost of \$1362.80 plus applicable taxes. **CARRIED**
- d. **E-resolution – Financial Report**  
**755-18:**  
**BE IT RESOLVED THAT** the Board approve the financial reports as presented, at the informal meeting held on December 11<sup>th</sup> at the MCDA Conference, approving cheque #4971-5040, expenditures totaling \$102,955.51 **CARRIED**
- e. **Perkins Dam Repair Update**

**9. NEW BUSINESS**

- a. **Mileage and Remuneration Rates**  
**756-18:**  
**BE IT RESOLVED THAT** the Board approve, effective immediately, the 2017 Provincial Mileage and meals rates of: .41 per km; Meals – Breakfast 7.85; Lunch \$ 9.85; Dinner \$16.70; Per Diem \$34.40; Incidentals \$4.60 per day. **CARRIED**
- b. **Board Elections – Inaugural Meeting – Documentation attached:**  
Chair –  
Vice Chair –
- c. **Committee Appointments**  
**757-18:**  
**BE IT RESOLVED THAT** the Board approve the following committee appointments for 2018-19:  
Human Resources: (3)  
Policy Committee: (3)  
MCDA Reps: (2) **CARRIED**
- d. **2018-2019 Budget**  
New template received this week. Approved Interim budget is due Feb. 28, 2018.
- e. **Portioned Land Assessment Summary – Reviewed and attached to these minutes**

**f. Brandon Enviro Expo Sponsorship (BEE)**

**758-18:**

**BE IT RESOLVED THAT** the Board approve supporting the Brandon Enviro Expo (BEE) in the amount of \$1,000. **CARRIED**

**g. Managers Meeting**

**759-18:**

**BE IT RESOLVED THAT** the Board approve the attendance of manager Neil Zalluski to the managers meeting in Winnipeg, January 31-Feb 1<sup>st</sup>, with all expenses paid by district at current approved rates. **CARRIED**

**h. Technicia Meeting**

**760-18:**

**BE IT RESOLVED THAT** the Board approve the attendance of District Technician, Devon Baete to the Technician meeting in Winnipeg, Jan. 24-25<sup>th</sup>, with all expenses paid by district at current approved rates. **CARRIED**

**i. ARBI Conference**

**761-18:**

**BE IT RESOLVED THAT** the Board approve the attendance of Neil Zalluski and Jeff Elder to the ARBI Conference in Regina, Feb. 14-15<sup>th</sup>, with all expenses paid by district at current approved rates. **CARRIED**

**10. CORRESPONDENCE –**

- 1. MB Indigenous and Municipal Relations – Subdivide SW08-08-18 Oakland-Wawanesa
- 2. MB Indigenous and Municipal Relations – Subdivide NE 01-08-19 Oakland-Wawanesa
- 3. MB Community & Regional Planning – Subdivide SE 09-08-21 Souris-Glenwood
- 4. MHHC – Notice of Intent to file Caveat – SE 18-4-13 RM of Argyle
- 5. MB Indigenous & Municipal Relations – Subdivide SW 06-06-18 Prairie Lakes
- 6. MB Indigenous & Municipal Relations – Subdivide NE 04-08-21 Souris Glenwood

*\*The CD receives copies of other CD minutes; electronic correspondence copies are kept in the office meeting file and available on request*

**BE IT RESOLVED THAT** the board approve the above communications be received and filed  
*Heather Dalglish /Sam Phillips* **CARRIED**

**11. NEXT MEETING- Call of Chair**

**12. ADJOURNMENT - Meeting was adjourned by Jack Bolack/Ken Turner**

---

**Jeff Elder, Chairperson**  
Assiniboine Hills CD

---

**Margaret Sigvaldason, Administrator**  
Assiniboine Hills CD