

Assiniboine Hills Conservation District (AHCD)
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0
Ph: (204) 535-2139 Fax: (204) 535-2215

January 25, 2018 Board Meeting No. 075-18 AHCD Office - Baldur. MB

Present: Jeff Elder Board Chairperson
Ken Turner, SD Chair Lower Souris
Ted Snure, City of Brandon Provincial Appointee
Jack Bolack, SD Chair - Vice Pelican/Rock Lake
Sam Phillips, SD Chair Elgin Creek
Heather Dalglish, SD Chair Epinette-Willow Creek
Rod Durham, SD Vice Chair Oak Creek

Neil Zalluski Manager
Margaret Sigvaldason Financial Administrator

Regrets: Hugh Stephenson, SD Chair Oak Creek
Walter Finlay, SD Chair Little Souris

1. CALL TO ORDER

2. DELEGATIONS n/a

3. APPROVAL OF AGENDA

747-18: Sam Phillips – Ken Turner

BE IT RESOLVED THAT the Board approve the agenda as presented, with noted additions/corrections.

CARRIED

4. APPROVAL OF MINUTES

748-18: Heather Dalglish – Jack Bolack

BE IT RESOLVED THAT the Board approve the minutes from the Sept. 25, 2017 meeting #74 as presented, with noted additions/corrections.

CARRIED

5. FINANCIAL REPORT

749-18: Ken Turner – Ted Snure

BE IT RESOLVED THAT the Board approve the financial reports as presented, approving cheque #5041-5100 expenditures totaling \$62,025.16.

CARRIED

6. CHAIRPERSON REMARKS – Jeff Elder

a. Provincial Update – n/a

b. MCDA Update – Brief overview from MCDA Rep – Heather Dalglish

c. Subdistrict Reports – attached as Appendix I – reviewed

750-18: Jack Bolack – Ken Turner

BE IT RESOLVED THAT the Board approve the program payouts as per subdistrict recommendation: Alternate Watering System, \$3,500; Well Establishment - \$5,000; Rotational Grazing, \$500 and Rebates, \$1,500.

CARRIED

d. Managers' Report – attached as Appendix II – reviewed

e. Technician Report – attached as Appendix III - reviewed

7. IN CAMERA DISCUSSIONS – n/a

8. UNFINISHED BUSINESS

a. Policy Manual Update

751-18: Heather Dagleish – Sam Phillips

BE IT RESOLVED THAT the Board approve the revisions as per the policy Committee recommendations attached as appendix IV

CARRIED

b. E-resolution – MCDA Conference

752-18: Ted Snure – Jack Bolack

BE IT RESOLVED THAT the Board approve the attendance of 3 staff, board chair, subdistrict chairs and vice chairs or alternates for a total of 16 registrations to attend the MCDA Conference in Brandon, December 11-13th, lodging, conference fees, mileage and meal expenses to be paid by district as per current rate.

CARRIED

c. E-resolution – Truck Tires

753-18: Jack Bolack – Ken Turner

BE IT RESOLVED THAT the Board approve the purchase of 4 Good Year Wrangle 245-75-17LT tires, installed and balanced for a total cost of \$1362.80 plus applicable taxes.

CARRIED

d. E-resolution – Financial Report

754-18: Ted Snure – Heather Dagleish

BE IT RESOLVED THAT the Board approve the financial reports as presented, at the informal meeting held on December 11th at the MCDA Conference, approving cheque #4971-5040, expenditures totaling \$102,955.51

CARRIED

e. Perkins Dam Repair Update

9. NEW BUSINESS

a. Mileage and Remuneration Rates

755-18: Heather Dagleish – Ted Snure

BE IT RESOLVED THAT the Board approve, effective immediately, the 2017 Provincial Mileage and meals rates of: .41 per km; Meals – Breakfast 7.85; Lunch \$ 9.85; Dinner \$16.70; Per Diem \$34.40; Incidentals \$4.60 per day.

CARRIED

b. Board Elections – Inaugural Meeting – Documentation attached to these minutes:

Chair – Jeff Elder

Vice Chair – Jack Bolack

c. Committee Appointments

756-18: Heather Dagleish – Ken Turner

BE IT RESOLVED THAT the Board approve the following committee appointments for 2018-19:

Finance/Human Resources: Hugh Stephenson, Ted Snure, Jack Bolack

Policy Committee: Heather Dagleish, Ken Turner, Sam Phillips

MCDA Reps: Heather Dagleish (Jeff Elder – Alternate)

CARRIED

d. 2018-2019 Budget

New template received this week. Approved Interim budget is due Feb. 28, 2018.

e. Portioned Land Assessment Summary – Reviewed and attached to these minutes

f. Brandon Enviro Expo Sponsorship (BEE)

757-18: Heather Dagleish – Ted Snure

BE IT RESOLVED THAT the Board approve supporting the Brandon Enviro Expo (BEE) in the amount of \$1,000.

CARRIED

g. Managers Meeting

758-18: Jack Bolack - Sam Phillips

BE IT RESOLVED THAT the Board approve the attendance of manager Neil Zalluski to the managers meeting in Winnipeg, January 31-Feb 1st, with all expenses paid by district at current approved rates.

CARRIED

h. Technician Meeting

759-18: Ken Turner – Heather Dalglish

BE IT RESOLVED THAT the Board approve the attendance of District Technician, Devon Baete to the Technician meeting in Winnipeg, Jan. 24-25th, with all expenses paid by district at current approved rates.

CARRIED

i. ARBI Conference

760-18: Sam Phillips – Ken Turner

BE IT RESOLVED THAT the Board approve the attendance of Neil Zalluski and a Board member to the ARBI Conference in Regina, Feb. 14-15th, with all expenses paid by district at current approved rates.

CARRIED

j. Staff Contracts 2018-19

761-18: Ted Snure – Jack Bolack

BE IT RESOLVED THAT the Board approve the Human Resources committee recommendations for Staff for 2018-19 contracts.

CARRIED

10. CORRESPONDENCE –

1. Community and Regional Planning – Proposal to subdivide SE 33-03-13 RM of Argyle
2. RM of Argyle – Public Notice Regarding local Improvement Plan 1-2017 By-Law No. 7-2017
3. Brandon Area & Planning District – SW 15-11-19
4. MSD – Groundwater Exploration Permit W1/2 29-7-16
5. MSD – Groundwater Exploration Permit SW 36-7-13
6. MSD- Groundwater Exploration Permit SE 15-7-14
7. DU – Notice of intent to file caveat – Dennis Myers SW ¼ 32-5-15 Prairie Lakes RM
8. MHHC – Notice of Intent to file caveat – Dirk Northey – RM of Glenboro-South Cypress
9. Community & Regional Planning – Proposal to Subdivide SW 35-08-21 RM Souris-Glenwood

**The CD receives copies of other CD minutes; electronic correspondence copies are kept in the office meeting file and available on request*

BE IT RESOLVED THAT the board approve the above communications be received and filed
Heather Dalglish / Ken Turner

11. NEXT MEETING- Thursday, March 15, 2018

12. ADJOURNMENT - Meeting was adjourned by *Jack Bolack/Ken Turner*

Jeff Elder, Chairperson
Assiniboine Hills CD

Margaret Sigvaldason, Administrator
Assiniboine Hills CD