

**Assiniboine Hills Conservation District (AHCD)**  
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0  
Ph: (204) 535-2139 Fax: (204) 535-2215

January 31, 2018 Board Meeting No. 081-19 AHCD Office - Baldur. MB

**Present:** Jeff Elder Board Chairperson  
Ken Turner, SD Chair Lower Souris  
Ted Snure, City of Brandon Provincial Appointee  
Jack Bolack, SD Chair - Vice Pelican/Rock Lake  
Sam Phillips, SD Chair Elgin Creek  
Heather Dalglish, SD Chair Epinette-Willow Creek  
Rod Durham, SD Vice Chair Oak Creek

Neil Zalluski Manager  
Margaret Sigvaldason Financial Administrator

**Regrets:** Hugh Stephenson, SD Chair Oak Creek  
Walter Finlay, SD Chair Little Souris

1. **CALL TO ORDER**
2. **DELEGATIONS n/a**
3. **APPROVAL OF AGENDA**  
**797-19: Heather Dalglish – Sam Phillip**  
**BE IT RESOLVED THAT** the Board approve the agenda as presented, with noted additions/corrections. **CARRIED**
4. **APPROVAL OF MINUTES**  
**798-19: Ted Snure – Ken Turner**  
**BE IT RESOLVED THAT** the Board approve the minutes from the December 10, 2018 meeting #80 as presented, with noted additions/corrections. **CARRIED**
5. **FINANCIAL REPORT**  
**799-19: Jack Bolack – Ted Snure**  
**BE IT RESOLVED THAT** the Board approve the financial reports as presented, approving cheque #5431-5486 expenditures totaling \$90,955.28. **CARRIED**
6. **CHAIRPERSON REMARKS –** Jeff Elder – Brief overview of activities
  - a. **Provincial Update – n/a**
  - b. **MCDA Update** – Brief overview from MCDA Rep – Heather Dalglish
  - c. **Subdistrict Reports** – attached as Appendix I – reviewed  
**800-19: Heather Dalglish – Jack Bolack**  
**BE IT RESOLVED THAT** the Board approve the program payouts as per subdistrict recommendation: Well Establishment \$5,000; Alternate Watering System \$3,500; (PVCD) Tri Lakes Feasibility Study \$3,000 **CARRIED**
  - d. **Managers’ Report** – attached as Appendix II – reviewed
  - e. **Technician Report** – attached as Appendix III - reviewed
7. **IN CAMERA DISCUSSIONS –**  
**801-19: Heather Dalglish – Sam Phillips**  
**BE IT RESOLVED THAT** the Board go ‘in-camera’ **CARRIED**

**802-19: Sam Phillips – Ken Turner**

BE IT RESOLVED THAT the Board go 'out of in-camera'

**CARRIED**

**8. UNFINISHED BUSINESS n/a**

**9. NEW BUSINESS**

**a. Board Elections – Inaugural Meeting – Documentation attached to these minutes:**

**Chair – Jeff Elder**

**Vice Chair – Jack Bolack**

**b. Committee Appointments**

**803-18: Heather Dalglish – Ted Snure**

BE IT RESOLVED THAT the Board approve the following committee appointments for 2019-20:

**Finance/Human Resources:** Hugh Stephenson, Ted Snure, Jack Bolack

**Policy Committee:** Heather Dalglish, Ken Turner, Sam Phillips

**MCDA Reps:** Heather Dalglish (Jeff Elder – Alternate)

**CARRIED**

**c. Interim Budget 2019-20**

**804-19: Heather Dalglish – Ken Turner**

BE IT RESOLVED THAT the Board approve the Interim budget for 2019-20 as presented and attached to these minutes as Appendix IV

**CARRIED**

**d. 2018 Portioned Land Assessment Summary – Reviewed and attached to these minutes**

**e. Brandon Enviro Expo Sponsorship (BEE)**

**805-19: Ted Snure - Jack Bolack**

BE IT RESOLVED THAT the Board approve supporting the Brandon Enviro Expo (BEE) in the amount of \$1,000.

**CARRIED**

**f. ARBI Conference**

**806-18: Ken Turner – Sam Phillips**

BE IT RESOLVED THAT the Board approve the attendance of Neil Zalluski, Heather Dalglish and Jeff Elder to the ARBI Conference in Brandon, Feb. 20-21st, with all expenses paid by district at current approved rates.

**CARRIED**

**g. Staff Contracts 2019-20**

**807-19: Ted Snure – Jack Bolack**

BE IT RESOLVED THAT the Board approve the Human Resources committee recommendations for Staff for 2019-20 contracts.

**CARRIED**

**10. CORRESPONDENCE –**

1. City of Brandon – to re-zone from Development Reserve and Industrial General to Industrial Heavy Zone.

*\* Other District Minutes, MCDA minutes, Provincial Appointee updates, and time sensitive documents are emailed to board members when received – all electronic correspondence is kept file at AHCD office\*\**

BE IT RESOLVED THAT the board approve the above communications be received and filed

*Ted Snure /Jack Bolack*

**11. NEXT MEETING- Thursday March 28<sup>th</sup>, 2019 9:30 a.m.**

**12. ADJOURNMENT - Meeting was adjourned by Jack Bolack/Ken Turner**

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**Jeff Elder, Chairperson**  
Assiniboine Hills CD

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**Margaret Sigvaldason, Administrator**  
Assiniboine Hills CD